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17 December 1965

NOTE FOR: Executive Officer, DD/S&T

SUBJECT : DD/S&T Interest in VIP Visitors

1. Last October Dr. Wheelon asked that we keep him informed on the visits of important foreign nationals to the Headquarters building. Procedures had been in force at that time but a DD/P sponsored visitor was sprung on DD/S&T at the last moment and this prompted his request that we close this loop. Since then, I am not aware that any VIP foreign visitor has escaped our notice. Accordingly, Dr. Wheelon and appropriate DD/S&T senior officers have been kept informed and have participated in these visits.

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2. To follow through on Dr. Wheelon's October directive to me, I talked with [REDACTED] and others in various parts of DD/P. I learned that FI/DDP maintains a foreign visitor register and is the designated control point for such information. I arranged with [REDACTED] (Room 4C34, extension 1332-red) to keep me informed on all foreign visitors who might be of direct or even indirect DD/S&T interest. This covers a lot of territory. Since that time, [REDACTED] has alerted me periodically and on occasion I have called [REDACTED] to ascertain that we are being kept informed on this matter.

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3. To sum up, we rely on the following sources to remain informed on all visitors to Headquarters particularly the VIP Foreign Nationals and U. S. officials (e. g. Ambassadors, CIA Station Chiefs, military officers of General or Flag rank).

a. Cable Traffic

b. Correspondence from our
overseas representatives

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c. FI/DDP

d. OCR Liaison Staff Notices
(copy attached)

e. OCR notification of visits by US
Ambassadors for briefing and debriefing

f. OCR notification of high-ranking
military visitors to Headquarters

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g. Notification (formal and informal)
[REDACTED]

h. Notification by office heads of
DD/S&T who may have informal personal
contact

i. DDP/Area Chief's notifications of
COS visits to Headquarters.

4. To keep Dr. Wheelon and you informed on this situation,
we will continue to send forth a memorandum on all VIP visitors
to Headquarters as they occur; we will also initiate memoranda
as of this date indicating negative action on the visitor front.

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Attachment:
As Stated

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